



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

PAT MCCRORY
GOVERNOR

ANTHONY J. TATA
SECRETARY

December 19, 2013

Reynolds Fence & Guardrail, Inc.
Ms. Nancy Monteith
9320 Machado Drive
Indian Trail, NC 28079

Re: **Award Letter**
Contract ID: DN00312
TIP: SS-4914BM
Federal Aid: N/A
WBS: 43883.3.1
County: Henderson
Location: SR 1365/1309/1312 North & South Rugby Road From SR 1345 Butler
Bridge Road to US 64 Brevard Road in Mills River
Description: Guardrail, Traffic Control
Bid Opening: December 17, 2013

Dear Ms. Monteith:

Reynolds Fence & Guardrail, Inc. is the lowest responsible bidder for the above reference contract. In accordance with the contract document proof of liability insurance of five million dollars (\$5,000,000.00) and workers compensation insurance must be submitted to this office by Tuesday, December 31, 2013.

The contract availability date for the contract is January 2, 2014. Failure to meet the above deadlines does not justify extension of the contract completion date. The contract will be administered from the District Engineer's Office in Mills River, North Carolina. After receipt of the certified copy of the executed purchase order contract, please contact Mr. Steve Cannon at (828) 891-7911 to inform him of when you intend to begin work and arrange for any pre construction conference. All pay requests and any other forms required by the contract will be submitted to his office at 4142 Haywood Road, Mills River NC 28742.

Thank you for your desire to do business with North Carolina Department of Transportation. Should you have any questions about the above requirement, please contact me at (828) 586-2141.

Sincerely,

Wanda H. Austin, PE
Proposals Engineer

Fourteenth Division Office

Phone: (828)586-2141
4043

253 Webster Road, Sylva, North Carolina 28779

Fax: (828)586-